

*July 2010*

Dear Students, Parents/Guardians:

I hope that you are looking forward to the first day of school with the same anticipation and exuberance as the administration, teaching and support staff at *Christ the King Catholic Secondary School*. Classes resume on Tuesday, September 7th @ 8:25 a.m. and the school day ends @ 2:30 p.m.

I cordially invite **all Grade 9 students to attend an orientation session** on Tuesday, August 31st @ 10:00 a.m. in our theatre. At the orientation, you will be addressed by our administration, teaching staff involved with our new House System, and Prefects. In addition, we will be treating you to a barbeque that will follow a series of activities that will help you acclimatize to your new learning environment and peers. Furthermore, you will receive your timetable, your locker number, and you will have the opportunity to walk through the school to locate your classrooms and your locker. All lockers have been assigned. Only Dudley locks may be used on your lockers. Locks will be sold for \$5.00 each at the orientation.

There is no Orientation Session for students in grades 10 – 12. **For all grade 10, 11 and 12 students**, you will receive your timetables in **your Period 1 class on Tuesday, September 7th. You will be able to download your timetable at <http://www.hcdsb.org/sis/>**. You will require your student number and date of birth to get into the Student Information System database. To locate your Period 1 class, please go to the Cafeteria or the Student Services Hall way, as soon as you arrive at school and find your name/period 1 class on the alphabetized list and, then proceed to your period 1 class. Hard copies of timetables for Grade 10, 11 and 12 students will not be available prior to September 7th.

For students who require a **timetable change due to a course failure or summer school update, please phone to book an appointment** during week of August 23 -27 to see a Student Services Counselor. Please note - you will not be able to meet with a counselor without an appointment. Student Services will be open **August 30<sup>th</sup> to September 2<sup>nd</sup>**. Please note there will be no timetable changes for any other reasons.

Enclosed please find the *Uniform Policy, Late Policy, Attendance Policy, School Council Nomination Form and information from the Vice-Principals*. It is important to review these carefully so you will have a clear understanding of policies and expectations.

All students are expected to be in **full uniform** on Tuesday, September 7th, the first day of classes. McCarthy's is our official uniform supplier; their number is 1-800-668-8261 or 416-593-6900.

Students registered in a **Physical Education course** are required to wear a **Phys-Ed uniform**; the price for both the shorts and top is \$45.00 (including taxes).

At *Christ the King Catholic Secondary School*, we will strive to create a “**minimized allergen environment**”. Some of our students have life-threatening allergies to certain food products and all types of nuts. If peanut butter or even the smallest amount of peanut oil or any type of nut enters the body by touch or eating, severe life-threatening symptoms occur and without medical treatment, the student could die. While we cannot guarantee a “peanut-free” school, we hope to enlist your support by helping to make our school as realistically as possible a “**minimized allergen environment**”. As such, we need you to bring lunches and snacks free of any peanuts or nuts. We thank you in advance for your support and understanding.

It is your responsibility to ensure that our administration is aware that your son(s)/daughter(s) suffer from anaphylaxis, asthma, or diabetes. This will allow us to alert our teaching and support staff and to put the necessary interventions into place to maximize your child's safety.

Please visit our website at <http://www.ctk.ca/ctk/news/updates/index.php> to download all of our updates that pertain to our governing values, policies, procedures, anaphylaxis, asthma, and diabetes information, Catholic community, literacy/numeracy initiatives, and assessment and evaluations policies and practices.

We will undertake a number of **routine safety procedures** that will help our school prepare for an **emergency situation**. While we cannot predict an emergency, we will do our best to practice and prepare for emergency situations. Each semester, we will hold 3 fire drills/emergency evacuations. As well, we will hold 2 "lockdown" practice drills, one in each semester.

To further ensure a **safe and positive learning environment**, two **uniformed Commissionaires** will also be on staff. The Commissionaire's main role is to provide visible and active supervision throughout the school day and help keep our students and staff safe. The Commissionaire program is in all Halton Catholic Secondary Schools.

At *Christ the King Catholic Secondary School*, we will continue to promote a **safe, inclusive, and positive learning environment** where all students belong. We will never knowingly tolerate any form of physical, emotional, verbal or sexual harassment, intimidation or bullying as well as any type of initiation or hazing. This is also consistent with our Board's Safe Schools Policy.

Parents, please use the parking lot to pick up or drop off your children. Continue to help us keep student safety as a priority. Please do **not use the front lane directly in front of the school** between 7:30 – 8:30 a.m. and 2:00 – 3:00 p.m. This area is needed for buses.

**Please note the following important dates in your calendar:**

Curriculum Night	Wednesday, September 15
Semester 1 Progress Reports *	Thursday, October 14
Semester 1 Parent-Student-Teacher Interviews	Thursday, October 28
Semester 1 Mid-term Report Card *	Friday, November 19
Semester 1 Math EQAO Test	Wednesday, January 12
Semester 1 Final Report Cards*	Friday, February 4
Semester 2 Progress Reports*	Thursday, March 10
OSSLT	Thursday, March 31
Semester 2 Parent-Student-Teacher Interviews	Thursday, April 7
Semester 2 Mid-term Reports*	Thursday, April 21
Semester 2 Math EQAO Test	Tuesday, June 14
Semester 2 Final Report Cards*	Thursday, June 30

**\*Please note that students will take home all progress reports and report cards.**

If you have any questions or concerns at any time regarding the academic progress of your child **at any time**, please contact your daughter's/son's subject teacher. You **do not have to wait** until a Parent-Student-Teacher Interview Night.

I look forward to seeing you at our Grade 9 orientation **Tuesday, August 31st**, and on **Tuesday, September 7, 2010** – the first day of class. Our wonderful teaching and support staff will create a learning environment that will make it possible for you to meet with success. All that we ask of you is to work as hard as you can, to be in full uniform, and to be respectful to your peers, our staff, and the community at large!

Sincerely,

Mr. D. DeSantis  
Principal

*Excellence is not an act....but a habit! (Aristotle)*